PERSONNEL: CERTIFIED 4121

## **Substitute Teachers**

The Superintendent will recruit and appoint substitute teachers and develop and maintain a list of available substitutes. Appropriate reference checks will be made for substitute teaching applicants and only the best available substitutes will be approved. Substitutes will be subject to a fingerprint check paid for at their expense.

The Board will annually set a daily pay rate for substitute teachers and extended daily rate for substitutes employed in the same classroom or position for more than ten consecutive days.

Legal Reference: Connecticut General Statutes

10-183v Reemployment of teachers

10-145a Certificates of qualification for teachers

**Board Adopted: November 13, 2013**